

## **Mediation Services**

### **Fees**

To keep our fees proportionate, we have different fees depending on the value of the dispute (for a monetary claim) based on the likely length of time the mediation will take.

Mark has had specialist training in “remote mediations” which can take place by online video conference for appropriate cases – saving you potential costs of travel and room hire.

### ***Monetary claims up to £50,000 (direct to public only)***

In accordance with the Civil Mediation Council [Fixed Fee Mediation Scheme](#).

Any “in person” mediations under this scheme only include travel within the CA postcode area.

### ***Other half-day mediations:***

£890 shared between the parties (ie £445 per party for a 2-party mediation).

Including 4 hours mediation time, 2 hours mediator preparation, and travel within the CA postcode area.

### ***Claims up to £80,000***

£1,200 shared between the parties (ie. £600 per party for a 2-party mediation)

Including 7 hours mediation time, 2 hours mediation preparation, and travel within the CA postcode area.

### ***Claims above £80,000 or other full day mediations:***

£1,600 shared between the parties (ie. £800 per party for a 2-party mediation)

Including 8 hours mediation time, 3 hours mediation preparation, and travel within the CA postcode area

### ***Additional fees:***

Hourly rate for mediation time above the times set above: £220 + VAT

Travel outside the CA postcode area: Charged at 45p/mile + VAT (for driving) or public transport fees (at our decision) and at a cost of £100 per hour + VAT

Where an overnight stay is required, subsistence and accommodation will be charged at cost.

**All above figures exclude VAT.**

## **Terms**

The fixed fee for the mediation is payable 5 working days before the mediation. It is 50% refundable up to 5pm 2 working days before the mediation (ie. for a mediation on Friday, a refund will be offered if cancelled before 5pm on Wednesday. For a mediation on Monday, the cancellation period expires on 5pm on the preceding Thursday). After this time, any refund is entirely at our discretion given preparation that has then taken place, however if the mediation is simply rescheduled fees can be 'carried forward' to the new date.

We will follow the [European Code of Conduct for Mediators](#). We hope you won't have reason to complain, but have a specific complaints procedure for mediations available [here](#) for you to follow if you have concerns.

CMC Associate  
Mediator 2021