

Our Roles Explained

Some of the terminology used in the legal world may be unfamiliar to you. This is especially relevant to understanding what the role of the person actually representing you means. Our firm operates a layered structure of lawyers and non-lawyers who are qualified and competent to provide legal services in their particular area of expertise.

Director

Our Directors are all highly experienced solicitors with many years of experience in their practice area. They are responsible for the management and supervision of all legal matters, personnel and clients in their departments and also contribute to the running of the business too.

Associates & Senior Solicitors

Associates and Senior Solicitors are all accomplished and highly competent solicitors, armed with high levels of skill and expertise gained from experience in role. Often also heads of department, our Associates and Senior Solicitors are well versed in understanding your needs and objectives. They are qualified to supervise and manage legal matters and colleagues.

Solicitor

Our solicitors are all qualified legal practitioners who have all met the exacting standards required to become a solicitor via qualifications, training and experience. Current and highly competent they operate within a supervised departmental structure providing legal services within their specialist practice area, with experience ranging from newly qualified up to twenty years plus.

Specialists

Our specialists are non-lawyers, trained and employed by Cartmell Shepherd to provide legal services in specific practice areas e.g. residential conveyancing and debt recovery.

Many of our specialists are armed with legal qualifications they have gained through a combination of experience in role and studying formal qualifications. Working within a supervised departmental structure, our specialists are proficient and well-versed in their practice areas, able to deliver a first-rate service.

Trainee Solicitor

Our Trainee Solicitors are colleagues in the final part of their journey to qualification as solicitors. With varying levels of experience based on how far they are into their training, and the skills and knowledge they have gained during that process, trainee solicitors operate within a supervised departmental structure working with fully-qualified and experienced solicitors alongside a team of skilled support staff.

Paralegals and Legal Assistants

Our paralegals and legal assistants are individuals who support solicitors in managing your case. They assist with research, preparing documents or correspondence as required, communicating with clients, and any other tasks as required to help ensure that matters progress smoothly and efficiently. Often acting as another point of contact for you, paralegals help provide a professional, responsive, and cost-effective service. They may or may not have legal qualifications or may be studying towards a legal qualification.



Legal Consultants

Our legal consultants are qualified and highly experienced practitioners. They work alongside our team bringing valuable expertise and practical experience in specific legal areas and help us deliver efficient, high-quality legal services to clients and maintain excellent client care.